



PARADE ENTRY PACKET

Final entry lineup information will be sent to the contact person listed on the entry application approximately 7 days before the parade.

2026 PARADE SPONSORS



THEME FOR 2026

FROM 1776 TO ROUTE 66: THE FREEDOM OF AMERICA ROLLS ON

LibertyFest July 4th Parade

Checklist

***All entry applications are subject to the approval
and denial by the LibertyFest Committee***

CHECKLIST

READ: PARADE SAFETY RULES & REGULATIONS

FLOAT ENTRIES: CLASS ABC FIRE EXTINGUISHER ON BOARD

INSURANCE: SUBMITTED DURING APPLICATION PROCESS

HAVE THE BEST DECORATED PATRIOTIC FLOAT

LEAVE YOUR HANDOUTS AND POLITICAL AGENDA AT HOME

BE AT YOUR PARADE STAGING AREA **BEFORE 8 A.M.** ON JULY 4TH

(PRE-STAGING LOTS OPEN AT 6 A.M.)

LIBERTYFEST PARADE

TERMS AND CONDITIONS OF PARTICIPATION

1. Committee Authority & Entry Discretion

The LibertyFest Committee (“the Committee”) acts as the sole arbiter of the event’s standards.

- **Right of Refusal:** The Committee reserves the absolute right to reject or remove any entry deemed inappropriate, offensive, or inconsistent with the event’s 501(c)(3) status and mission.
- **Finality of Decisions:** All decisions made by the Committee regarding entry acceptance, lineup, and conduct are final, binding, and not subject to outside regulatory review or appeal.
- **Application Integrity:** Any misrepresentation in the application process is grounds for immediate disqualification without refund (where applicable) and a permanent ban from future events.

2. Prohibited Conduct & Safety Mandates

To ensure public safety and compliance with municipal ordinances, the following are strictly enforced:

- **Zero-Distribution Policy:** The distribution of any physical items — including but not limited to candy, flyers, promotional materials, or objects — from a parade entry or by walking personnel is strictly prohibited.
- **Liquid & Projectile Restrictions:** The use of water guns, cannons, balloons, bubble machines, or any liquid discharge is forbidden.
- **Hazardous Materials:** Fireworks, firearms (except as noted below), and explosives are strictly prohibited.
- **Firearms Policy:** In accordance with UCO campus policy, Oklahoma Laws, and event safety, firearms are prohibited. Exceptions are granted only to active law enforcement or Committee-approved historical replicas. All replicas are subject to inspection and must be rendered inert.
- **Substance Policy:** Consumption or possession of alcohol or illegal drugs (including all forms of marijuana) by any participant in the staging area or on the route will result in immediate removal and police notification.

3. Operational Safety Standards

- **Equipment Requirements:** All float entries must carry a functional Class ABC fire extinguisher. All towing packages and floats are subject to inspection by the Parade Chairman or Fire Marshal; entries failing inspection must correct deficiencies immediately or withdraw.
- **Personnel Conduct:** Participants must remain on their vehicle once the parade has commenced. Walking participants must not break the “parade line” to interact with the crowd.
- **Operator Restrictions:** Vehicle operators are prohibited from using cellular devices, drinking, or smoking while the entry is in motion.
- **Helmets:** Helmets are mandatory for all participants under 18 on bicycles, scooters, motorcycles, or ATVs. Tricycles and skateboards are prohibited for safety reasons.
- **Height Clearance:** Entries must not exceed 13’ 6” in height to clear overhead utilities.
- **Post-Parade Dissolution:** Entries must follow the direction of Parade Marshals at the end of the route. Disembarking or dismantling floats in the middle of the street is prohibited until the entry has reached the designated breakdown area.

4. Minor Participants (Age 6 & Under)

- Due to extreme heat and the physical rigors of the route, children under the age of six (6) are prohibited from walking or riding bicycles in the parade. Parents/Guardians acknowledge that the staging area is a high-traffic zone; personal vehicles are not permitted for drop-offs.

5. Mandatory Insurance & Liability

Participation is contingent upon the provision of valid insurance. By participating, the entrant affirms they have submitted:

- **Licensed Vehicles:** A valid and current State of Oklahoma Security Verification Form.

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LIBERTYFEST PARADE

TERMS AND CONDITIONS OF PARTICIPATION

CONTINUED

- **Release of Liability:** By entering the parade route, the participant/organization agrees to indemnify, defend, and hold harmless LibertyFest from any claims, damages, or losses arising from the participant's entry or conduct.

6. Non-Political Status 501(c)(3) Compliance

- As a 501(c)(3) organization, LibertyFest is prohibited by federal law from engaging in political campaigning.
- **Incumbents:** Current office holders may participate but are restricted to signage identifying their name and current office only.
- **Campaigning Prohibited:** No campaigning for re-election or for a new office is permitted. No political advocacy or "campaigning" materials may be displayed or handed out.
- **Enforcement:** The Committee reserves the right to strip an entry of political signage or remove the entry entirely if these federal compliance standards are violated.

7. Equestrian & Live Animal Policy

- **Assumption of Risk:** All entrants featuring horses or other live animals acknowledge that animals are inherently unpredictable. Exposure to loud noises (marching bands, sirens), sudden movements, and extreme Oklahoma July heat poses a significant risk of "spooking" or erratic behavior. Owners/handlers assume all risks of injury or death resulting from the animal's participation.
- **Handler Requirements:** Animals must be under the direct and physical control of a competent, experienced handler at all times. No animal may be left unattended in the staging area or on the parade route. The Committee, Parade Marshals, or Law Enforcement reserve the right to immediately remove any animal exhibiting signs of distress, exhaustion, or aggression.
- **Specific Animal Indemnity:** The participant/organization agrees to indemnify, defend, and hold harmless LibertyFest from any and all claims, damages, or lawsuits arising from the behavior of the animal, including but not limited to personal injury to spectators, other participants, or damage to municipal or private property.

8. Event Cancellation & Refund Policy:

- **No Refunds:** LibertyFest is a rain-or-shine event. All application fees, sponsorship contributions, and participant costs are non-refundable under any circumstances.
- **Uncontrollable Circumstances (Force Majeure):** LibertyFest shall not be held liable for the cancellation, delay, or rescheduling of the parade due to "Acts of God" or circumstances beyond its control. This includes, but is not limited to:
 - Severe weather (lightning, high winds, or tornado warnings).
 - Extreme heat indices as determined by the National Weather Service or City of Edmond officials.
 - Public health emergencies, government mandates, or civil unrest.
- **Participant Costs:** In the event of a cancellation, LibertyFest is not responsible for any costs incurred by the participant, including float materials, equipment rentals, floral arrangements, or travel expenses.

9. Media & Likeness Release

- By participating in LibertyFest, all entrants grant the Committee the irrevocable right to use photographs, video recordings, or electronic images of the entry and its participants for any legitimate purpose, including advertisement and social media, without compensation.

10. Severability

- **Severability:** If any provision of this agreement is found to be invalid or unenforceable by a court of law, the remaining portions shall remain in full force and effect.

LibertyFest July 4th Parade

Times

Parade Schedule

6:00 a.m. – Pre-Staging and staging lots open.

6:30 – 8:00 a.m. – Completed entries may proceed to their assigned lineup number in the main staging area under the direction of parade marshals.

8:00 a.m. – All entries must be in their assigned position in the final lineup area.

8:45 a.m. – Parade departs from the University of Central Oklahoma campus at Ayers Street and University Drive.

9:00 a.m. – The first parade entry arrives in downtown Edmond.

NOTE: You cannot enter the parade staging areas from the west side of campus at Ayers St. and University. Ayers St. will be closed. *The best way to enter is from Second Street and north on Baumann to your designated areas.*

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